



## Nebraska Corn Growers Association Communications Internship 2018-2019

### Timeframe

May 2018 – May 2019

### Duties and Responsibilities

- Develop and implement communication programs including weekly e-newsletter to members, managing NeCGA's social media platforms, and updating NeCGA's website.
- Assist with communication programs and efforts to enhance NeCGA's legislative efforts.
- Work to create content for website and social media channels.
- Draft content for the Nebraska Corn blog.
- Draft content for newsletters, brochures, and articles.
- Assist Director of Grower Services with event planning.
- Assist with other projects as assigned. Some travel required.

### Qualifications

- Current enrollment in Ag communications, Ag business, Ag leadership or related degree program.
- Intern can demonstrate strong written and verbal skills, ability to develop concepts into action and a flexible schedule.
- Must have a working understanding of Nebraska agriculture.
- Proficiency in Microsoft Office programming required.
- Understanding of Adobe InDesign and Photoshop preferred or other design program.
- The position will use Constant Contact for web based communications, training will be provided.

### Hours Per Week

- May – August: 30 hours/week with some nights and weekends
- September – May: 10-15 hours/week with some nights and weekend

### Other Opportunities

- Mileage reimbursement provided for travel
- Opportunity to attend the Washington D.C. Leadership Mission in February
- May count for UNL credit. Visit with your advisor to learn more.

### Wage

\$10 per hour

### Application Process

Resume and cover letter of application should be sent to:

*Nebraska Corn Growers Association  
Communications Internship  
1111 Lincoln Mall, Suite 308  
Lincoln, NE 68508*

Resume and cover letter may also be submitted by email to [mwrch@necga.org](mailto:mwrch@necga.org)

*Resume and cover letters are due in the NeCGA office by 5:00 pm on Friday November 3, 2017*